



## Meeting Minutes: Adaptive Sports USA BOD Meeting



MULTI-SPORT  
ORGANIZATION



**Date:** Feb. 9, 2016

**Time:** 7-10 pm EST

**Location:** Teleconference 1-877-368-3858 code 8128967432#

**Participants:**

**Absent:**

**Minute Keeper:** Gregg/Cory

Approved 4/19/16

Person	Purpose (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)	Action	Who	Needs	Deadlines
	<b>Discussion:</b>				
1.	<p><b>Intro/Welcome to Kate - Susan</b></p> <ul style="list-style-type: none"> <li>-Kate Wright is replacing Cara Carr effective Friday as the office manager.</li> <li>-24 hrs/wk.</li> <li>-Susan to mail out her schedule.</li> </ul>				
2.	<p><b>Chairman Report – Gregg</b></p> <p>Update on NDA conf. call (Clayton, Denise)</p> <ul style="list-style-type: none"> <li>• Call did not go well               <ul style="list-style-type: none"> <li>○ Kelly has no intent to relinquish conference</li> <li>○ We have no problem with resubmitting a bid, but we maintain ownership</li> <li>○ Kelly wants to move conference to Feb/March</li> <li>○ Seems to be little interest in working together</li> </ul> </li> <li>• Moving forward               <ul style="list-style-type: none"> <li>○ Need to relinquish the name</li> </ul> </li> </ul>				

	<ul style="list-style-type: none"> <li>○ Time slot</li> <li>○ May open up opportunities for others to take place (certifications, etc)</li> <li>○ Need to create a committee for NDA going forward??</li> <li>○ Susan believes a partnership may be a good thing for ASUSA</li> </ul> <p>Development Committee Report (Clayton)</p> <ul style="list-style-type: none"> <li>• Developing priorities, strategies, etc. <ul style="list-style-type: none"> <li>○ Solve financial issues</li> <li>○ What does future look like?</li> <li>○ Relay all network contacts to Clayton for this committee</li> </ul> </li> </ul> <p>Website/ Email/ Database Update (Gregg)</p> <ul style="list-style-type: none"> <li>• Behind in many of these projects</li> <li>• Meeting on Friday to discuss uploading content</li> </ul> <p>Insurance Development Needs (Gregg/Howard)</p> <ul style="list-style-type: none"> <li>• Cara has provided many documents</li> <li>• AZ group can help monetize this</li> <li>• Looking at pricing competitiveness</li> </ul>				
<b>3</b>	<p><b>Human Resources – Clayton/Cory</b></p> <p>Update on Susan’s Contract</p> <ul style="list-style-type: none"> <li>• Final stages of contract <ul style="list-style-type: none"> <li>○ Simplified incentive plan</li> <li>○ Inclusive of retroactive payment to January</li> </ul> </li> </ul>	Vote on Susan’s K ASAP	All		
<b>4.</b>	<p><b>Executive Director Report - Susan</b></p> <p>Dept of Vet Affairs</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> event is March 4-5 in Denver</li> <li>• Schedule going out for all events</li> </ul> <p>Neilsen LOI</p> <ul style="list-style-type: none"> <li>• Send Susan any ideas you’d like to see included by Thursday</li> <li>• Not a pass through, must stay with Nat’l body</li> </ul> <p>Assignment/Priorities for Office</p>				

5.	<b>Treasurer's Report – Mike B</b> Submission of 2016 budget <ul style="list-style-type: none"> <li>• Next meeting</li> </ul>				
6.	<b>Membership Committee - Cara</b> Update <ul style="list-style-type: none"> <li>• None</li> </ul>				
7.	<b>BOD Redevelopment – Clayton</b> Updates coming in the future				
8.	<b>Junior Committee – Debbie/Gregg</b> IWAS Update <ul style="list-style-type: none"> <li>• Selection of athletes (7)</li> <li>• One staff position available</li> <li>• Sponsorship Levels for IWAS (see Debbie's report)</li> <li>• Gilbain sponsorship</li> </ul> Potential partnership with US Olympics (Phil) <ul style="list-style-type: none"> <li>• Junior Nationals will be their Junior Olympics for disabled athletes</li> <li>• Gregg I hope youre getting this.... I don't really know what they are talking about anymore.</li> <li>• It was a great meeting though</li> </ul> Junior Nationals Update (Gregg) <ul style="list-style-type: none"> <li>• Information out (see site)</li> <li>• 67 people interested in serving on LOC board</li> <li>• \$20K in bank from sponsors</li> <li>• Trying to get title sponsor – will pay for meet             <ul style="list-style-type: none"> <li>○ \$150K – 50 stays in Madison, 100 for games</li> </ul> </li> </ul>				

	<ul style="list-style-type: none"> <li>○ Response from community has been overly positive <ul style="list-style-type: none"> <li>▪ Small issue with long course pool venue</li> </ul> </li> </ul>				
<b>9.</b>	<b>Next meeting: March 8, 2016 7pm EST</b>				
<i>Additional Meeting Take Away Actions:</i>					