

**WASUSA Board of Director's Conference Call  
Minutes of Meeting  
December 17, 2014**

**Members Present:** Gregg Baumgarten, Denise Hutchins, Cory Grant, Mike Burns, Jerry Clayton, Darlene Hunter, Melinda Chappell, Sarah Carey, Clayton Frech, Glen O'Sullivan (on call but unable to communicate), Mike Mushett.

**Members Absent:** Amie Day, Paul DePace, Phil Galli, Debbie Armento, Mike Boone.

**Minutes from BOD Conference Call** of 11/20/2014 were approved by voice vote. Motion made by Denise Hutchins, seconded by Jerry Clayton.

**Executive Director Report-Gregg Baumgarten:** Gregg reported that discussions were underway with Jessica Cloy as a targeted candidate for the open part-time Executive Director position. The consensus was that WASUSA should recruit a potential candidate for consideration, as opposed to posting, applying, interviewing, etc., due to the pending deadline demands on multiple initiatives. Darlene H voiced concerns that, by not opening up the position to membership, hard feelings could incur. After discussion, agreement was reached that the part-time position should be considered interim and, once the position becomes full-time, be posted to membership and the public for applications and interviews.

Gregg also reported that the Office Operations position was not the first priority at this time. It was critical to fill the interim Executive Director position first. He reported that he had had discussions with Susan Rossi with regards to her interest in a part-time Office Operations position given her status right now as a stay at home mom. Gregg was to meet directly with Susan over the holidays in Arizona to further discuss the position. Feedback from the BOD was very positive regarding Susan as a potential candidate for this position.

**Executive Director Report-Mike Mushett:** Mike shared with the BOD the circumstances surrounding his resignation as the Executive Director of WASUSA to take the position of CEO of Turnstone Foundation. He voiced regrets regarding leaving, indicated it was not a position that he had sought, but shared that it was an offer too good to turn down.

**Primavera Initiative:** Mike reported that Primavera had provided all of the deliverables under the first phase of the contract. After discussions with the Primavera Team, it was decided that the number one priority in terms of the action items for implementation was the task assigned to Paul Johnson's work group. Paul's group was given a deadline of January 15 to provide the necessary recommendations to move the other work groups forward. Mike reported that Paul was contracting with the Center for NonProfit Management in Dallas TX to assist with the recommendations.

**Neilsen Grant:** Mike shared that several deadlines had passed with regards to the Neilsen Grant but felt that WASUSA was still in a good position to meet any future deadlines. Specifically, Mike felt that, given the changeover in staff and the upcoming holidays, WASUSA Chapters should be identified and solicited specifically to apply for the sub-grants. These chapters should be those best positioned to be able to provide the deliverables necessary for ensuring the awarding of Year 2 and Year 3 in the Neilsen Grant cycle. Mike indicated that he had discussed potential sub-grants with multiple WASUSA Chapters and would provide that information. He shared that it will be critical to get an Executive Director on board quickly to begin working on the application process. Mike has developed an application and deliverables document for this process.

**Fusesports:** Mike reported that he, Gregg and Paul Johnson would be involved in a conference call with Kurt Aichele from FuseSports of Colorado Springs regarding their software platform designed for sports organizations. He indicated that this platform could provide multiple components of need for WASUSA, including website templates, online registration, games management software (which could include the necessary specialized data needed by WASUSA, including qualifying times, national records, implement sizes, etc). FuseSports indicated to Mike that the type of need that WASUSA has in terms of their data collection, documentation, etc. would not present significant issues for their programmers. Mike indicated that the cost for the FuseSports program could be borne by each individual registering for an event by incorporating the \$5 per use fee into the overall registration fee.

**Treasurer's Report-Mike Burns:** Mike presented the latest draft recommendation of the budget for FY2015. He indicated that he had combined multiple unrestricted line items and totaled the amounts within those line items to provide an idea of the amount of discretionary funds available. He also indicated that the Nielsen Grant funds were not included in the current budget, either as revenue or expenses.

**Jerry Clayton moved to accept the FY2015 budget as submitted. Second by Cory Grant.**

During discussion, Gregg explained that there were three positions budgeted for FY2015; \$30,000 for the interim part-time Executive Director position; \$20,000 for the part-time Office Operations position; and \$12,400 for Ralph's current contract to run through April 30th. Ralph will work with the new ED and Office Operations person during this time frame to transition the office. Darlene indicated a concern with regards to marketing funding and whether that included Primavera, website, etc. Those line items were clarified. Gregg pointed out that the line item amount for each regional council had been agreed to in the amount of \$4,000, not \$3,000 as presented. Melinda Chappell concurred.

**Jerry Clayton moved to accept the amended FY2015 budget to include \$4,000 line item for each region. Cory Grant seconded. Motion passed on voice vote.**

**IWAS Update**-Gregg reported that the selection committee was working on Team Lead applications and would then begin the staff selection and athlete selection process.

**NJDC Update**-Gregg reported that Debbie A and the Junior Committee had secured sites for the next three years for the National Junior Disability Championships. In 2015, the games will be held in New Jersey (location and dates tbd); Atlanta in 2016; and Lincoln, NE in 2017. Consensus was that this was an excellent job by the Junior Committee and could go a long way in developing long term sponsorships for NJDC, both locally and nationally.

**No New Business.**

**Motion to adjourn by Sarah Carey. Seconded by Jerry Clayton.**

**Next BOD Conference Call: Wednesday, February 11th, 2015 7 PM Eastern.**